



# APPLICATION FORM - VOCATIONAL COURSES

## PERSONAL DETAILS

Family name: \_\_\_\_\_

Given names: \_\_\_\_\_

Gender:  Male  Female      Date of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_ Country of birth: \_\_\_\_\_

Town of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Agent name: \_\_\_\_\_ Branch: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile: \_\_\_\_\_

Are you an Australian citizen/permanent resident?  No  Yes [attach evidence]

Are you of Indigenous or Torres Strait Islander origin?  
 No  Yes, Indigenous  Yes, Torres Strait Islander

Do you consider yourself to have a disability, impairment or long term condition?  
 No  Yes [please specify]: \_\_\_\_\_

Are you applying for a student visa? [overseas students only]  
 Yes > Please attach a copy of any existing CoEs for current or upcoming courses  
 No > What type of visa will you be studying on?  
 Tourist visa  Working holiday visa  Other visa: \_\_\_\_\_

Your current location:  Australia  Overseas

## EDUCATION DETAILS

Highest level of education completed:  
 University  Secondary school  VET

What is your highest COMPLETED school level? [tick one box]  
 Year 12 or equivalent  Year 11 or equivalent  
 Year 10 or equivalent  Never attended school

In which year did you complete that school level? \_\_\_\_\_

Are you still attending secondary school?  Yes  No

What are your proposed future study plans?  
 Secondary  TAFE  Vocational  
 University undergraduate  University postgraduate

Name of institution: \_\_\_\_\_

Course commencement date: \_\_\_\_\_

Have you already received a provisional letter of offer?  Yes  No

If NO, do you require APC's assistance with placement?  Yes  No

## HOW DID YOU HEAR ABOUT US?

Facebook/Instagram     Agent     Google  
 APC website     Friend     Career expo  
 EU website     Webinar/Masterclass     Other: \_\_\_\_\_

## STATEMENT OF PURPOSE (PURPOSE OF STUDY)

Please attach a "statement of purpose" of study giving the reasons for undertaking your intended course at APC. Please address each of the following points:

- a) How will the APC course selected help you to achieve your career goals?
- b) Have you considered any institutions other than APC to achieve these goals? If yes, please provide details of the institution/s and programs.
- c) If you already hold a qualification in the same or similar course area, how will this selected course at APC build on this knowledge?
- d) Describe what you have been doing if your last educational qualification was completed more than 1 year ago.





## DO YOU HAVE A UNIQUE STUDENT IDENTIFIER (USI)\*



Yes → my USI is \_\_\_\_\_

No → I give permission for APC to apply for a USI for me

\* Please note that by law the College requires a Unique Student Identifier [USI] before we issue a Statement of Attainment or Qualification

## SELECT YOUR COURSE AND CAMPUS

CODE	COURSE NAME	APPROX. DURATION	BRISBANE	GOLD COAST	MELBOURNE	SYDNEY CBD	BONDI JUNCTION	MANLY BEACH
BSB20120	Certificate II in Workplace Skills	6 months	D	D	D	W	D	D
BSB30120	Certificate III in Business	6 months	D,E	D	D	D,E,W	D,E	D
BSB40520	Certificate IV in Leadership and Management	1 year	D,E		D,E,W	D,E,W	D	D
BSB50420	Diploma of Leadership and Management	1 year	D,E	D	D,E,W	D,E,W	D,E	D,E
BSB60420	Advanced Diploma of Leadership and Management <sup>1</sup>	1 year	D,E	D	D,E	D,E	E	E
10904NAT	Diploma of Social Media Marketing	1 year	E	D	D	D,E		D
BSB40820	Certificate IV in Marketing and Communication	1 year	D,E		D,E,W	D,E,W	D,E	D,E
BSB50620	Diploma of Marketing and Communication <sup>1</sup>	1 year	D		D,E	D,E	E	E
BSB60520	Advanced Diploma of Marketing and Communication <sup>1</sup>	1 year	D	D	D	E	E	E
SIT30216	Certificate III in Travel	9 months	D,E		D	D,W	D	D
SIT50116	Diploma of Travel and Tourism Management (including Cert III in Travel)	18 months	E		D	D,W	D	D
FNS40217	Certificate IV in Accounting and Bookkeeping	1 year	D,E		D	D,W		
FNS50217	Diploma of Accounting <sup>1</sup>	1 year	D		D	D,W	D	
FNS60217	Advanced Diploma of Accounting <sup>1</sup>	1 year	D		D	D,W		
SIT30616	Certificate III in Hospitality	9 months				D		
SIT50416	Diploma of Hospitality Management (including Cert III in Hospitality)	18 months				D	D	D
BSB40920	Certificate IV in Project Management Practice	9 months	D,E		D,E	D,E,W	D	E
BSB50820	Diploma of Project Management	1 year	D,E	D	D,E,W	E,W	E	E
BSB60720	Advanced Diploma of Program Management <sup>1</sup>	1 year	D	D	D,E	E,W	E	E
BSB40420	Certificate IV in Human Resource Management	1 year	D		D	E,W		
BSB50618*	Diploma of Human Resources Management*	6 months	D		D	E,W	D	
BSB50320	Diploma of Human Resource Management <sup>1</sup> <b>NEW</b>	1 year	D Starts T1, 22		D Starts T1, 22	E,W Starts T1, 22	D Starts T1, 22	
BSB60320	Advanced Diploma of Human Resource Management <sup>1</sup>	1 year	D		D	E,W		
10298NAT	Certificate IV in Communicative TESOL 	6 months	D		D	D		
CUA30720	Certificate III in Design Fundamentals	6 months	E		E	E		
CUA50720	Diploma of Graphic Design 	1 year	D	D	D	D		
CUA60320	Advanced Diploma of Graphic Design <sup>1</sup> 	1 year	D	D	D	D		
MSF50218	Diploma of Interior Design	1 year	D	D	D	D		
MSF60118	Advanced Diploma of Interior Design <sup>1</sup>	1 year	D	D	D	D		
MST50119	Diploma of Applied Fashion Design and Merchandising	1 year	E	E	E	E		
MST60119	Advanced Diploma of Applied Fashion Design and Merchandising	1 year	E	E	E	E		
BSB80120	Graduate Diploma of Management (Learning) 	1 year	E	E	E	E		
10848NAT	Graduate Certificate In Project and Problem Based Learning (non student visa holders ONLY)	1 year	0		0	0		

 Graphic Design students need to submit a design portfolio with 5-8 pieces of original creative work. For more information please visit [apc.edu.au](http://apc.edu.au)  
 Graduate Diploma of Management (Learning) will need to complete the Personal Portfolio of Evidence and an interview.  
 TESOL students are required to complete an interview.

Note: Depending on your previous studies and work experience, we are able to give you credit or exemptions from certain course modules. If you wish to apply for Credit Transfer or Recognition of Prior Learning (RPL), please fill in an RPL & Credit Transfer application form at least 12 weeks prior to course commencement.

**\*Superseded qualification currently in teach-out period (until 3 April 2022).**

I wish to pay 100% of tuition fees up front.

I would like to pay my tuition fees by monthly direct debit.<sup>2</sup>

For courses that are more than 25 weeks you are not required to pay more than 50% of tuition fees up front, but you may volunteer to do so.

**SESSION PREFERENCE<sup>3</sup>**

Day (D) Evening (E) Weekend (W)  
 Online (0) - non student visa holders ONLY

**LOCATION<sup>3</sup>**

Sydney CBD Bondi Junction Manly Beach  
 Brisbane Gold Coast Melbourne

Notes:  
 1. Pre-requisites or academic entry requirements apply.  
 2. Minimum enrolment period for monthly direct debit is 2 terms for VET and 12 weeks for ELICOS. A non-refundable \$77 direct debit set-up fee applies.  
 3. Not all courses available at each session/location. Check the College website for specific course entry requirements and pre-requisites. For package courses please list courses by order of commencement [1, 2, 3 etc.].

**PROPOSED START DATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## OVERSEAS STUDENTS ONLY

### OVERSEAS STUDENT HEALTH COVER (OSHC)

[visa length cover is compulsory for student visa holders]

Do you currently have OSHC?    No    Yes

If yes, when does it expire? \_\_\_\_\_ Member number: \_\_\_\_\_

Insurer: \_\_\_\_\_

Would you like APC to arrange OSHC for you [Medibank Private]?

No    Yes

What type of cover do you require?

Single    Couple [partner]    Family [parent/child] > \_\_\_\_ months

OSHC start date: \_\_\_\_\_

### ACCOMMODATION AND AIRPORT PICK UP

Do you require airport pick up?    No    Yes

Do you require APC to arrange accommodation for you?    No    Yes

[If YES please complete Homestay Application Form]

## PROMOTIONAL CODE

Have you received a promo code? Enter it here: \_\_\_\_\_

## APPLICATION CHECKLIST AND DECLARATION

### ALL APPLICANTS

Completed Application Form

Proof of meeting academic entry level

Proof of meeting English entry level

Photo identification [for domestic students and Australian residents]

Passport details [for student visa holders]

Statement of Purpose

Portfolio [if applicable]

Will you be under 18 years of age at the time of study?

No

Yes > [Please complete an Under 18s Welfare and Accommodation Arrangements form](#)

*Please note student visa holders who are under the age of 18 are accepted in our Sydney CBD campuses only.*

### DECLARATION

I acknowledge and agree that; this is an application only to study at Australian Pacific College [i.e. there is no guarantee of a place]; and, if an offer is made to me my acceptance is subject to the terms and conditions set out in the letter of offer.

Signature:

Date:

Parent/guardian:

*[Required for applicants under 18 years]*

Date:

**SUBMIT**

Please send your Application Form to Australian Pacific College by email to [registrar@apc.edu.au](mailto:registrar@apc.edu.au)